

No: MSACS/Proc/Printing of booklets/09-10/  
Date: 01/02/2010

**Sub: Invitation of Quotations for "Printing of Reporting format & Line list format booklets for HIV/TB ART new collaborative activities.**

Dear Sir/Madam,

1. We are invited to submit your most competitive quotation for the following items:

Sr. No.	Brief Description of the items	Specifications	Qty.	Delivery Period	Delivery Place
1.	<b>Monthly Reporting format</b>	Size: 8 X 11.5 inches <b>Page:</b> 25 X 4 = 100 each booklet (3perforated & one office copy) <b>Paper:</b> 70 gsm maplitho. <b>Colour :</b> office copy in white colour & three pages in different colour <b>Printing:</b> single colour printing one side. <b>Binding:</b> Binding with Perforated. (Which will be in one + three)	265 booklets	Within 7 days from the date of receipts of Order	Delivery at MSACS Office, Wadala
2.	<b>Line-List of persons referred from ART centre to RNTCP</b>	Size: 13 X 8.5 inches <b>Page:</b> 50 each booklet <b>Paper:</b> 80 gsm maplitho. <b>Printing:</b> Landscape, single colour printing one side with pest binding	500 booklets		

2. Government of India has received a credit from the International Development Association (IDA) and a Grant from the Department for International Development (DFID) in various currencies equivalent to US \$ 250 million towards the cost of the National AIDS Control Programme - III project and intends to apply a part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

**3. Bid Price :**

- The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
- All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to the adjustment on any account.
- The prices shall be quoted in Indian Rupees only.

**4. Each bidder shall submit only one quotation.**



The quotations should be submitted in the format provided with this letter & submit following certified copies.

- \* Registration certificate under Shop & establishment Act./DIC
- \* Income Tax Clearance Certificate.
- \* VAT Registration Certificate.
- \* PAN Card.

**5. Validity of Quotation:**

Quotation shall remain valid for a period of not less than 45 days after the deadline date specified for submission.

**6. Evaluation of Quotations:**

The purchaser shall evaluate and compare the quotations determined to be substantially responsive i.e. which

- a. are properly signed; and
- b. conform to the terms and conditions and specifications.

**7. Award of Contract:**

The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

7.1 Notwithstanding the above, the Purchaser reserve the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

7.2 The bidder whose quotation is accepted will be notified about the award of contract by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

8. Payment shall be made within 15 days after the submission of bill & delivery of the goods.

9. You are requested to provide your offer latest by 15.00 hours on 08/02/2010(date)

10. Quotations will be open in the presence of Procurement Committee at 3.30 pm on 08/02/2010 in the office of the MSACS.

We look forward to receiving your quotations and thank you for your interest in this project.

Sd/-  
**Addl. Project Director**  
**MSACS**