

No. No.T 11025/8/2011-NACO
Government of India
Ministry of Health & Family Welfare
(National AIDS Control Organization)

6th Floor, Chandralok Building
36, Janpath, New Delhi- 110001

Dated: 13-4-2011

OFFICE ORDER.

National AIDS Control Programme Phase III is ending in 2012 and preparatory process for NACPIV is on the anvil by forming Working Groups on key areas..

The Working Groups would facilitate the process by discussing all issues through meetings and submit recommendations within the 6-8 week time frame

The following working group is formed for Strategic Information & Surveillance

CORE Group

- Ms. Aradana Johri, AS, Chairperson
- Dr S. Venkatesh, DDG (M&E), Convener & Facilitator
- Dr. Mohammed Shaukat, ADG(CST)
- Dr Mariam Claeson, World Bank, New Delhi
- Mr Taoufik Bakkali, Sr M&E Advisor, UNAIDS, New Delhi
- Dr D.C.S. Reddy, WHO, New Delhi
- Mr. Alkesh Wadhawani, BMGF
- Dr Ranjit Roy Choudhury, Chairperson, TRG on R&D, NACO, New Delhi
- Dr Deoki Nandan, Director, NIHFW, New Delhi
- Dr Pravin Srivatsav, DDG, NRHM, New Delhi
- Dr Arvind Pandey, Director, NIMS (ICMR), New Delhi
- Dr Sanjay Mehendale, Director, NIE (ICMR), Chennai
- Dr Shashikant, Professor, Centre for Community Medicine, AIIMS, New Delhi
- Dr B.M. Ramesh, KHPT
- Rep. from NRHM
- Dr. Srinath Reddy, PHFI

Sub Group : Surveillance

- Dr. S Venkatesh DDG, M & E – Convener & Facilitator
- Dr Yujwal Raj, Programme Officer (Surveillance)
- Dr Pradeep Kumar, APSACS, Hyderabad
- Dr Laxmikant Chavan, State Epidemiologist, Gujarat SACS, Gandhinagar
- Dr Martolia, Uttarakhand SACS, Dehradun
- Dr L.S. Chauhan, Director, NCDC, Delhi
- Dr M. Bhattacharya, Head, Department of CHA, NIHFWS, New Delhi
- Dr A.R. Risbud, Scientist F, NARI, Pune
- Dr Manihar Singh, RIMS, Imphal
- Dr Sanjay Dixit, Professor of P&SM, MGMMC, Indore
- Sr. Shiv Lal, Advisor, Health
- Dr Rajat Adhikary, Director, FHI, New Delhi
- Dr. Arni Rao, ISI, Kolkata
- Mr. Partho Halder, WHO
- Mr Taoufik Bakkali, Sr M&E Advisor, UNAIDS, New Delhi

Sub Group : Programme Monitoring & SIMS

- Dr.S. Venkatesh, DDG (M & E) – Convener & Facilitator
- Mr Anant Kumar Sahu, PO(M&E)
- Mr Ugra Mohan Jha PO NACO
- Dr Sudhakar, CDC, New Delhi
- Dr Partha Halder, Consultant, WHO, New Delhi
- APD, Delhi SACS
- Mr Mahesh, AP SACS, Hyderabad
- Mr Raju Tamang, M & E Officer, NERO, Guwahati
- Vijay Goohar, Karnataka SACS
- Ms Jayalakshmi, Addl DG, Central Statistical Office, M/o S&PI, New Delhi
- Dr Jayaseelan, HoD, Department of Biostatistics, Christian Medical College, Vellore
- Dr Shajy Isaac, KHPT, Bangalore
- Dr Tarun Bhatnagar, Scientist D, NIE, Chennai
- Deepika Joshi, CDC
- Mr Taoufik Bakkali, Sr M&E Advisor, UNAIDS, New Delhi

Sub Group : Research, Evaluation & Knowledge Management

- Dr. S.Venkatesh DDG(M&E)– Convener & Facilitator
- PO (Research
- Dr K. Srinath Reddy, President, PHFI, New Delhi
- Ms Alka Narang, UNDP, New Delhi
- Dr Debashish, UNICEF, New Delhi
- Dr Lalit Dandona, PHFI, New Delhi
- Dr Niranjana Saggurti, Population Council, New Delhi
- Mr Taoufik Bakkali, Sr M&E Advisor, UNAIDS, New Delhi
- Dr Venkatesh, UNFPA, New Delhi
- PD Chhattisgarh
- PD Mumbai
- PD Jharkhand
- Epidemiologist, MDACS
- Dr Lalit Kant, Head, Divn of ECD, ICMR, New Delhi
- Gp Capt Vaidya, Director, Office of DG, AFMS, New Delhi
- Dr R.S. Paranjape, Director, NARI, Pune
- Dr C.A.K. Yesudian, Professor & Dean, TISS, Mumbai
- Dr Rajesh Kumar, Head, School of Public Health, PGIMER, Chandigarh
- Dr Arvind Rai, Head, Divn of Biochemistry & Biotechnology, NCDC, Delhi
- Dr Nandini Kumar, Consultant, NIE (ICMR), Chennai
- Dr Samiran Panda, Scientist E, NICED, Kolkata
- Dr Sheela Godbole, Scientist D, NARI, Pune
- Dr Lincoln Choudhury, Epidemiologist, NERO, Guwahati
- Dr J.P. Muliya, Christian Medical College, Vellore
- Dr Ravi Varma, Regional Director, ICRW, New Delhi
- Dr. Sanjay Zodpey, Director PHFI
- Dr. T.S. Rao, Dept. of Bio Technology
- Dr. Bimal Charles, APAC
- Dr Rajashekar, National Consultant (NACO), Chennai
- Dr Prabhat Jha, CGHR, New Delhi
- Swati.Y. Bhav, ED, AACCI Mumbai

Support Staff :- Ms. Anita Gulyani

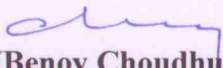
Detailed TOR and guidelines are attached

The composition of Working group would be as under:-

- | | |
|----------------------|--|
| Convener/Facilitator | : A Senior Officer from NACO will be the facilitator and be the convener of each working group. |
| Rapporteur | : Chair person will identify a rapporteur for the group whose responsibility is to prepare the draft report of meetings. |
| Number of Meetings | : It is envisaged that each group will have at least 2 meetings. |
| Final Report | : The final report must be submitted by chairperson to NACO. |
| Format for Report | : The final report should address all the issues addressed in the TORs and must have specific actionable recommendation.
The report should be concise and not exceed 20 pages |
| Time Frame | : The time frame for activity is 6-8 weeks |

The conveners should co-ordinate with the members and start the activities immediately.

This issues with the concurrence of Secretary &DG NACO


(Benoy Choudhury)
Under Secretary to the Govt. of India

To

- 1) Conveners of Working group
- 2) Divisional Officers, NACO
- 3) Officers NACO
- 4) Sr. PS to Secretary&DG
- 5) PS to AS NACO

TOR for Technical Working Group on Surveillance and Epidemiology

- Review the relevant portion of the Strategic Plan under Phase III of the project and prepare a status paper on progress in surveillance under National AIDS Control Programme, Phase – III.
- Develop a strategy for implementing HIV Sentinel Surveillance, Behavioural Surveillance Survey or Integrated Biological & Behavioural Surveillance so that the findings complement each other in a systematic manner without duplication of efforts and with effective utilization of resources
- Determine realistic and achievable programme goals in this area over 2012-13 to 2016-17 and suggest specific steps that NACO/ States would need to take to achieve each set of goals.
- Identify resources, both technical and human, required to achieve each set of goals.
- Suggest the organizational system and mechanisms to be established/strengthened in this regard.
- Identify best practices through systematic evaluation of the present programme.
- Identify past issues related to capacity building to strengthen surveillance activities.
- Identify methods to assess HIV incidence as part of regular national surveillance
- Suggest methods and approaches to promote participation of private sector in surveillance activities
- Suggest ways of strengthening the surveillance system by utilizing data from blood banks, ICTCs and PPTCT and AIDS cases/ deaths.
- Identify other areas where epidemiological work requires to be done and recommend approaches for the same.
- Develop mechanisms to effectively utilize surveillance data in evidence-based planning at all levels.
- Develop mechanisms for transfer of technical knowledge to all levels for capacity building.
- Suggest innovations in implementation
- Explore the possibilities of integration activities with NRHM

TOR for Technical Working Group on Programme Monitoring and SIMS

- Review the current status of M&E systems at NACO & SACS levels and identify their strengths and weaknesses.
- Review the roll out of SIMS up to facility level in different states and assess the challenges in its effective implementation.
- Consolidate recommendations for ensuring effective implementation of SIMS in the programme and for harnessing its fullest potential offered for improving programme management.
- Recommend a systematic approach for effective dissemination and sharing of data and information from the programme.
- Document the lessons learnt and best practices regarding the effective use of information/data available through the monitoring systems.
- Compile and analyse the M&E systems developed by various partner agencies including donors, NGOs, Public Sector & Private Sector.
- Review the state level M&E initiatives undertaken by SACS to bring together information from all partner agencies and explore the possibilities of replicating in other states and at national level.
- Assess the capacities of M&E Units including M&E professionals at NACO & SACS and suggest measures to strengthen their capacities.
- Provide recommendations on the M&E requirements at district level and approaches to be adapted to build these capacities.
- Identify the technical support needed to strengthen the M&E systems particularly at state & district levels and suggest measures for capacity building.
- Suggest innovations in implementation
- Explore the possibilities of integration activities with NRHM

TOR for Technical Working Group on Research, Evaluation & Knowledge Management

- Assess the current status of HIV/AIDS research, covering all the streams – clinical & bio-medical, behavioural, social and operational research.
- Suggest mechanisms to promote strong operational research on key areas that can support and guide the programme implementation from time to time.
- Identify and recommend strategy and approaches for evaluation of various interventions under NACP-IV, including areas such as impact assessment, concurrent evaluation and other innovative models etc.
- Identify gaps in HIV/AIDS research to be addressed in the context of the National AIDS Prevention and Control Policy as well as key objectives of the NACP – IV.
- Recommend a system for identifying priority research areas from time to time.
- Review the guidelines for promoting and processing research proposals at NACO and suggest improvements required.
- Make an assessment of future research needs in terms of systems, institutional support and operational mechanisms.
- Explore how larger number of research institutions in the country can be motivated to participate in HIV/AIDS related research in collaboration with NACO and recommend approaches to strengthen institutional capacities in HIV/AIDS research.
- Explore and consolidate newer and emerging areas in HIV/AIDS research such as Stigma & Discrimination, new prevention technologies etc.
- Suggest ways for coordination and convergence of research being done at local, regional, national and international level on HIV/AIDS and related areas.
- Suggest ways/plan of action for rapid dissemination and utilization of Research findings and the body of knowledge for enriching NACP – IV.
- Suggest a structure and action plan for strengthening the Research Division at NACO and SACS.
- Identify suitable mechanism/s for compilation of a knowledge database on HIV/AIDS and the activities under the programme in India and for sharing it.
- Develop a strategic approach on the subject for the NACP – IV.
- Suggest innovations in implementation
- Explore the possibilities of integration activities with NRHM

Deliverables: Draft Report with Annexure

Time frame: 6-8 Weeks

NACP IV (2012 – 2017) Programme Plan Preparation Working Group Guidelines

The National Aids Control Programme, Government of India is initiating the programme plan preparation process the NACP IV phase of the programme. Having initiated the process of reversal through focused effort on prevention linked to care support and treatment, the next phase of the NACP will focus on accelerating this reversal process and ensure integration of the next programme response.

NACP IV seeks to consolidate the gains of NACP III and learn from the lessons of the previous phases of programme implementation. It aspires to further strengthen and decentralize the programme management capacities to state and district levels in particular. The focus will remain as prevention oriented plan with adequate coverage of the HIV care in the context of the concentrated epidemic situation in India.

The cross cutting issues which require focus in all WG discussions are

1. Innovation
2. Integration and Convergence
3. Capacity Building
4. GIPA
5. GENDER

Facilitators are encouraged to invite facilitators/members from other groups when issues which relate to other groups are discussed.

Separate meeting and discussion with Facilitators and core group is planned at the end of 1st and 2nd round of meetings.

Working Group Activity Guidelines:

Convener	A Senior Officer from NACO will be the facilitator and convener of each WG.
Chairperson	Each working group will have a chairperson. The chairperson will moderate the discussion and develop a consensus on subject based on the terms of reference.
Rapporteur	Chairperson will identify a Rapporteur for the group whose responsibility is to prepare the draft report of meetings.
Number of Meetings	It is envisaged that each group will have at least 2-3 meetings.
Final Report	The Chairperson and Facilitator of each working group will submit the final report to NACO.
Format for Report	The final report should address all the issues addressed in the TORs and must have specific actionable recommendation. The report should be concise and not exceed 20 pages.
Time Frame	The time frame for activity is 6-8 weeks.
Invited Members	If necessary, each WG can invite one or two key representatives of other relevant groups to discuss the cross cutting issues
Core Team	One NACP Core Team member may participate in the discussion of each WG