

No: MSACS/Proc/Tarpaulin/2023-24
Date:-29-06-2023

To,

Sub: Invitation for Quotations for Removing of old Plastic paper and placing new plastic Tarpaulin on Roof of MSACS and Avert Society Office in 2023-24.

Dear Sir,

- 1) **We are invited to submit your most competitive Quotations for Removing of old Plastic paper and placing new plastic Tarpaulin on Roof of MSACS and Avert Society Office in 2023-24**
- 2) **Bid Price :**
 - a) The contract shall be for the service as described above. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
 - b) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
 - c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to the adjustment on any account.
 - d) The prices shall be quoted in Indian Rupee- only.
- 3) **Validity of Quotation :**

Quotation shall remain valid for a period of not less than 30 days after the deadline date specified for submission.
- 4) **Each bidder shall submit only one quotation in prescribed format attached with this inquiry letter in a sealed envelope superscripting.**

“Quotation for Removing of old Plastic paper and placing new plastic Tarpaulin on Roof of MSACS and Avert Society Office in 2023-24”
- 5) **Evaluation of Quotations:**

The purchaser shall evaluate and compare the quotations determined to be substantially responsive i.e. which

 - a. are properly signed; and
 - b. conform to the terms and conditions and specifications.

The quotations would be evaluated for all the items together / would be evaluated separately for each item.
- 6) Following documents should be attached along with the quotation while submission:
 1. Signed inquiry format
 2. Pan card
 3. Addhar Card
 4. GST register

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- 7) **Award of Contract:**
The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- 7.1 The work will be done within 15 days from the date of award of contract.
- 8) Service provider should submit 5% security deposit within 7 days after getting work order for 12 Month of Period for the date of contract.
- 9) Service provider should replace tarpaulin if it breaks or cut during rainy session or within four month.
- 10) Payment shall be made after completion of work and submission of bill. Penalty will be calculated 0.5% per week on delay for completion of work.
- 11) **You are requested to provide your offer latest by 05-06-2023 up to 5.30 p.m.**
- 12) **Quotations will be open in the presence of the bidders or their representative who choose to attend 11.00 pm on 06-06-2023 in the office of the MSACS.**
- 13) We look forward to receiving your quotations and thank you for your interest in this project.

**Assistant Director Procurement
MSACS**



On your letterhead

Date : / /2023

To,
Project Director
Maharashtra State AIDS Control Society
R. A. Kidwai Marg, Near Wadala
Overbridge, Wadala (W), Mumbai
– 400 031.

Sub: - Submission of for Quotations for Removing of old Plastic paper and placing new plastic Tarpaulin on Roof of MSACS and Avert Society Office in 2023-24.

Ref: - Your inquiry No: _____ dt.

QUOTATION

	Sq.ft.	Description	Rate persq ft.	Amount
MSACS Building	8500 sqft	200 GSM		
Avert Building	8500 sqft	200 GSM		
Labour charges for removing old Plastic paper and placing new Plastic Paper				
Total amount in Rs				
GST @ 18 %				
Net total amount in Rs				

We agree to provide the above service in accordance with the requirements given in your inquiry letter for a total contract price of Rs..... (Amount in figures) (Amount in words) within the period specified in the Invitation for Quotations.

All other terms & conditions mentioned in the invitation of quotation are fully acceptable. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Name & Address of Supplier with Stamp

Signature of Supplier