

No: MSACS/Proc/Pest Control/2023-24
Date: 29-05-2023

To,

Sub: Invitation of Quotations for Annual Pest Control Services 2023-24.

1. You are invited to submit your most competitive quotation for the following items:

Sr.No	Description of Goods/Items	Area	Service Period	Amount in Rs.
1	Special treatment for Anti Termite	Approx Area Total 12212 Sq ft	Two Service in a Year	
2	Treatment For Bedbugs, Lizard, Ants, Mosquito and all other insects	MSACS Office & Avert Society, Building No. 2 Approx Area total 12212 sq ft	4 Services in a year (Once in a three month)	
3	Treatment for Anti Termite			
4	Rodent Treatment			
5	GST @ ...18...%			
6	Total amount in Rs.			

2. Each bidder shall submit only one quotation in prescribed format attached with this inquiry letter in a sealed envelop super scripting.

Confidential

**“Quotations for Annual Pest Control Services, 2023-24
Do not open before 05-06-2023”.**

3. **Performance security & Contract agreement :**
- 1- The successful bidder shall furnish the security deposit to the Purchaser within 7 days from the date of communication of Acceptance of quotation for an amount of 5% of the contract value.
 - 2- The successful bidder should enter into Contract Agreement within 7 days on Rs.100/- non-judicial stamp paper. The cost of Stamp paper should be borne by the bidder.
4. The contract period will be for one year. Bidder can visit office and see actual area before submits quotation.
5. **Validity of Quotation:**
Quotation shall remain valid for a period of not less than 45 days after the deadline date specified for submission.
6. **Quoter has to submit copy of following documents along with the quotation.**
- Certificate of incorporation of the firm
 - PAN Card details
 - GST Registration
 - Signed with stamp copy of inquiry letter.
 - Price schedule on letterhead.

7. Evaluation of Quotations:

The purchaser shall evaluate and compare the quotations determined to be substantially responsive i.e. which

- a. are properly signed; and
- b. conform to the terms and conditions and specifications.

8. Award of Contract:

The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

8.2 The bidder whose quotation is accepted will be notified about the award of contract by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

9. Penalty:

- a) Rs. 500/- as penalty will be imposed each time if your service personnel does not turn up for services on the appointed day, at the appointed time.
- b) Rs. 1000/- as penalty will be imposed each time for poor services like not carrying out fortnightly services, deficiency in the quality of chemicals used.
- c) Rs. 2500/- as penalty will be imposed, if any rodents, rats etc. are found.
- d) If the service not found satisfactory, then performance security will be forfeited.

10. Payment will be made after receiving the bill with acknowledgement/service report certified by admin officer.

11. Terms of contracts:

- 1- Service should be provided on quarterly basis (second or fourth Saturday)
- 2- Prior communication with procurement or admin section is necessary to arrange schedule.
- 3- Material should be of good quality.
- 4- Agency has to provide Additional service without any charges except the 4 services if required.

12. You are requested to provide your offer latest by 5.30 pm hours on **05-06-2023**.

13. Quotations will be open in the presence of the bidder or representative of bidders at 11.00 PM on **06-06-2023** in the office of the MSACS.

We look forward to receiving your quotations and thank you for your interest in this Project.

**Assistant Director Procurement
MSACS**



On your letterhead

Date:-

To,
The Project Director
Maharashtra State AIDS Control Society
R. A. Kidwai Marg, Near Wadala Overbridge,
Wadala (W), Mumbai – 400 031.

Sub :- Submission of Quotations for Annual Pest Control Services Contact 2023-24

Ref :- Your inquiry no. _____ dated _____

Sr.No	Description of Goods/Items	Area	Service Period	Amount in Rs.
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6	Total amount in Rs.			

We agree to provided above service in a accordance with the specifications given in your inquiry letter for a total contract price of Rs.....(Amount in figures) Rs.
..... (Amount in words) within the period specified in the Invitation for Quotations.

All other terms & conditions mention in the invitation of quotation are acceptable to us.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Name of Supplier with Stamp

Signature of Supplier