

Notice for Engagement of Various Positionson Contract Basis

forMaharashtra State AIDS Control Society, Mumbai (Head Quarter)

(Website: www.mahasacs.org)

Advt. Date: 26 .09.2025

Last date of submit application: 08.10.2025

Maharashtra State AIDS Control Society, Wadala, Mumbai (MSACS) invites application from eligible candidates for the following post for their appointment on contract basis in MSACS Head Quarter, Wadala, Mumbai .

Section	Name of the Post	No. of Vacancies	Qualifications & Experience for NACP –IV.	Consolidated Monthly Remuneration
IEC Dept & MS	Joint Director Contractual post	1	<p><u>Essential Qualification:</u></p> <p>Masters from a recognized university in Mass Communication or Post Graduate with PG diploma in mass communication Or MBA with PG diploma in mass communication</p> <p><u>Essential Experience :</u></p> <p>Experience of 7 years in the field of developmental/health communication including planning and implementation of IEC campaigns and engagement with key populations and affected communities at National /State / District level with Govt. / NGO / Development Partners implementing agencies / Private Sector. Working knowledge of MS Office.</p> <p><u>Desirable :</u></p> <ul style="list-style-type: none"> • Experience in the field of advertising • Experience in preparation of Audio Visual Aids and display material in a responsible position, • Knowledge of AV Media & proficiency in handling audio-visual aids for training purposes. • Knowledge of modern training techniques. • Working knowledge of local language • Experience in handling Outdoor / mid- Media activities/event management etc. • Sound knowledge of handling virtual meeting platforms, video conferencing, social media platforms and computer skills. <p>Preference will be given to the candidate working in the field of HIV/ AIDS.</p>	65,000/-
Prevention Dept.	Joint Director Contractual post	1	<p><u>Essential Qualification:</u></p> <p>Master/ Post Graduate Diploma in Social Sciences / Public Health/ Health Care Administration and similar allied streams from a recognized Universite</p> <p><u>Essential Experience :</u></p> <p>Work experience of 7 years in the Development sector, Health Programmes or Health systems in the field of HIV/AIDS at State/National level with experience of</p>	65,000/-

			<p>engagement with community and civil society organizations.</p> <ul style="list-style-type: none"> • For Masters/ PG diploma: Minimum 8 years post PG • For MPhil: Minimum 6 year post M. phil • For PhD: Minimum 4 year post PhD • For Medical Graduate minimum of 5 yrs. Post qualification • For Medical Post graduate minimum of 3 yrs. post PG qualification) 	
Basic Service Division	<p>Deputy Director PPTCT</p> <p>Contractual post</p>	1	<p>As per NACP IV Qualification -</p> <p>MBBS with PG Degree /Diploma in Community Medicine /PSM /Community Health Administration or equivalent in public health fields with minimum 7 years experience after MBBS including PG Degree / Diploma duration OR M.Phil (desirable PhD) degree in Psychology / Social Work / Sociology /Clinical Psychology / Medical Microbiology with minimum 3 years experience after M. Phil or 2 years experience after PhD</p>	50,680/-
SIMU Dept.	<p>Assistant Director (SIMU)</p> <p>Contractual post</p>	1	<p>Essential Qualification :</p> <p>Master/ Post Graduation in Public Health/ Health Administration/ Applied Epidemiology or Diploma in Public Health (Two year course) and similar streams from a Recognized University.</p> <p>OR</p> <p>Masters in Demography / Statistics / Population Sciences / Social Sciences /Computer Application.</p> <p>Essential Experience:</p> <p>Experience in Public Health in surveillance /research /M&E /epidemiology. Working knowledge of computers including MS office package and SPSS.</p> <p>Good working knowledge of epidemiological analysis and biostatistics.</p> <p>Desirable:</p> <p>Past experience of working in HIV/AIDS programme or projects under Government or bilateral / multi-lateral agencies in India. Good working knowledge of Epidemiological analysis and other statistical packages. Preference will be given to the candidate working in the field of HIV/ AIDS</p>	35,000/-
Admin Dept.	<p>Admin Officer</p> <p>Contractual post</p>	1	<p>Essential Qualification:</p> <p>Master / Bachelor's Degree in any discipline.</p> <p>Essential Experience :</p> <p>At Least 3 Years Professional work experience preferably in managing HR tasks</p> <p>Desirable :</p> <p>Knowledge and experience in using appropriate software and other computerized Microsoft Office.</p>	35,000/-
IEC Dept.	<p>Assistant Director (IEC)</p> <p>Contractual post</p>	1	<p>Essential Qualification :</p> <p>Post graduate degree in Social Sciences/ Humanities or any other related field.</p> <p>Essential Experience:</p> <p>Minimum 3 years experience in planning, implementing and monitoring of mid-media Activities at State level. A good understanding of folk and traditional media, BTL and other mid media vehicles</p> <p>Excellent written and oral communication skills in Hindi and English Candidate is willing to undertake extensive travel Additional experience of designing communication aids on HIV/AIDS. Sound knowledge of handling virtual meeting platforms, video conferencing, social media platforms and computer skills.</p>	35,000/-

❖ **Age Criteria:**

1. Upper age limit to apply is 60 years as on date of Advertisement. Continuation will be applicable up to 62 years for contractual service.

❖ **Appointment type:**

The above-mentioned posts are temporary & purely on contract basis. While recruiting the post, initially the appointment will be given upto 31st March 2026 as probation period and further continuation will be given upon successful completion of probation period and performance evaluation. The Project Director, MSACS, Mumbai reserves the right for further continuation of the candidate.

❖ **Remuneration:**

Allowances like T.A., D.A., and H.R.A. etc. are not admissible except consolidated monthly remuneration.

❖ **How to apply:**

- 1) Interested candidates may apply in prescribed application form with a recent passport size photographs and a set of attested photocopies of testimonials/certificates/ID proof etc.
- 2) The application is to be submit on A4 size paper only.
- 3) Applications can be sent either through registered/speed post or personally in the office of the **"Project Director, Maharashtra State AIDS Control Society, Acworth Leprosy Complex, Near Wadala Over Bridge, R.A.Kidwai Road, Wadala(West), Mumbai - 400031"** on all working days between the advertised date and closing date where the candidate(s) wish to apply.
- 4) Last date for submit the application is **08.10.2025** applications received after this date will not be considered.
- 5) All further correspondence will be done only by email. (i.e. Hall Ticket, Call letters etc.). Therefore, all candidates applying are required to write their personal email ID and contact number correctly and neatly in the application form.
- 6) If, Candidate would like to apply for multiple posts they should apply separately for each post.
- 7) After scrutinizing, the applications received in due date short-listed candidates will be called for written examination / interview.

❖ **Other Important Notes:**

- 1) Candidates who have been discontinued based on poor performance and Candidates who are retired from Government Services and against whom disciplinary action is completed OR initiated will not be eligible any above post.
- 2) Project Director, MSACS, Mumbai reserves the right to cancel the recruitment, modify the number of posts, etc.
- 3) Canvassing in any way will lead to disqualification of the concerned candidate.

Sd/-
Project Director,
Maharashtra State AIDS Control Society,
Mumbai

Application Form

To,
Project Director,
Maharashtra State AIDS Control Society,
Wadlal (W), Mumbai – 31.

Passport Size
Photo to be
signed by the
candidate

1. Application for the Post : _____
2. Candidates Name : _____
(Capital Letter)
First Name Middle Name Surname
3. Date of Birth : _____
Age as on _____ Years ____ Months ____ Days ____
4. Correspondence Address : _____

5. Permanent Address : _____

6. E-mail ID : _____
7. Mobile No. : _____
8. Working knowledge of computer (MS Office etc.): Yes / No
9. Educational Qualification :-

Sr. No.	Educational Qualification	Name of the University / Board	Percentage	Special Subjects

10. Experience Details :-

Sr. No.	Name of the office worked before	Designation	Period	Nature of work

11. Languages Known :-

Language	Read	Write	Speak

12. Any Other Special Qualification :-

Disclaimer:

I confirm that the details provided by me are correct. Any information, if found incorrect, will lead to the disqualification of my application.

Date :

Place :

Candidates Name & Signature